



**FEES MUST BE COMPLETED BEFORE WE CAN ISSUE A CLEAR!**

**LOAN DOCUMENT REQUEST FORM**

Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Borrower: \_\_\_\_\_ Loan Number: \_\_\_\_\_  
 Property: \_\_\_\_\_ Program \_\_\_\_\_  
 Loan Amount: \_\_\_\_\_ Interest Rate: \_\_\_\_\_  
 Prepay Penalty \_\_\_\_\_ Margin: \_\_\_\_\_  
 Term: \_\_\_\_\_ Amort Term: \_\_\_\_\_

LENDER FEES: \_\_\_\_\_ SUBJECT TO FINAL APPROVAL OF ALL CONDITIONS

Points	\$	0.00
Application Fee	\$	0.00
Courier Fee	\$	0.00
Processing Fee	\$	0.00
Underwriter Fee	\$	895.00
Document Preparation Fee	\$	0.00
Review Appraisal Fee	\$	0.00
Re-Draw Fee	\$	0.00
Escrow Holdback Fee	\$	0.00
WireFee	\$	30.00
Flood/ Tax Service Fee	\$	0.00

\*\*\*\*\*  
**PLEASE CHECK WITH US TO MAKE SURE  
 THERE IS A TIME SLOT AVAILABLE**  
 \*\*\*\*\*  
 \*\*\*\*\*  
**PURCHASES CLEAR TO CLOSE MUST BE  
 SCHEDULED AT LEAST 48 HOURS IN ADVANCE**

Total \$ 925.00

**PLEASE COMPLETE AND UPLOAD WITH YOUR INITIAL SUBMISSION PACKAGE**

Section 32 Loans:  
Portion Retained on Pass-  
thru Fees \*\*\*

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<u>BROKER FEES</u>	<u>Paid</u>	<u>Balance Due</u>
<u>Points %</u>	\$ _____	\$ _____
<u>Discount</u>	\$ _____	\$ _____
<u>Processing</u>	\$ _____	\$ _____
<u>Credit Report</u>	\$ _____	\$ _____
<u>Appraisal</u>	\$ _____	\$ _____
<u>Courier Fee</u>	\$ _____	\$ _____
<u>YSP</u>	\$ _____	\$ _____
<u>Document Fee</u>	\$ _____	\$ _____
<u>Other Fees</u>	\$ _____	\$ _____
<u>Other Fees</u>	\$ _____	\$ _____
<u>Total</u>	\$ _____	\$ _____

**ESITMATED CLOSING DATE:** \_\_\_\_\_ **CLOSING TIME:** \_\_\_\_\_

**Title/Escrow Company:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email for Docs:** \_\_\_\_\_

**VESTING:** \_\_\_\_\_

Will this loan have impounds for taxes or insurance? **Y / N**

By signing this form you are acknowledging that all prior to doc conditions must be satisfied before docs will be sent to closing. Please consider rescission period when applicable.

\*\*\*Section 32 Loans: Your signature below certifies that, other than those fees shown above, no fees charged to the borrower by 3<sup>rd</sup> parties, or by the Broker for payments to 3<sup>rd</sup> parties, are to be retained by, paid to or accrued to the benefit of the Broker.

Broker Company Name \_\_\_\_\_

Broker signature \_\_\_\_\_ email address \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax# \_\_\_\_\_

